



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"Enriching Lives"

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IN REPLY PLEASE

REFER TO FILE: **PJ-0**

December 31, 2003

TO: Each Supervisor

FROM: James A. Noyes
Director of Public Works

RENEWAL OF CONSTRUCTION PROJECT MANAGEMENT CONSULTANT AGREEMENT FOR VARIOUS CAPITAL PROJECTS

On December 18, 2001, your Board authorized an agreement with DMJMH+N, Inc., for as-needed construction project management services for County capital projects. This agreement was for a one-year period with two annual renewal options and a not to exceed fee of \$15,000,000 over the full term. We executed the first renewal on January 15, 2003.

We estimate that \$5,800,000 will have been expended through the January 16, 2004, and an additional \$2,600,000 will be expended in the final year of the contract leaving approximately \$6,600,000 available. Our use of this contract has been less than originally projected primarily because of a reduction in the capital projects workload.

DMJMH+N's performance in delivering construction project management services has been satisfactory. Individual performance by DMJMH+N staff has ranged from good to excellent. Its staff has maintained a high level of professionalism, technical proficiency, responsiveness, and responsibility. Furthermore, DMJMH+N's management has maintained clear and continuous communication with our staff in order to be cognizant of our diverse and varying needs for project management services.

In addition to staff specifically assigned to manage capital projects, DMJMH+N has also provided a variety of support services, including constructability review, environmental documentation, geotechnical analysis, cost estimating, needs assessment analysis, scheduling support, property appraisal, and document control. DMJMH+N has successfully met our requirements with prompt performance in delivering these task-oriented assignments.

Each Supervisor
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As part of the approval of the DMJMH+N agreement, your Board authorized me to exercise two annual renewal options. Based on DMJMH+N's performance and our projected ongoing need for these services, we propose to exercise the second of these renewal options.

If you have any questions, please call me or your staff may contact Jacob Williams at (626) 458-4014.

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cc: Chief Administrative Office
Executive Office